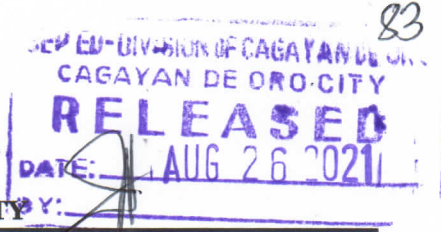




Republic of the Philippines  
**Department of Education**  
REGION X  
DIVISION OF CAGAYAN DE ORO CITY



**Office of the Schools Division Superintendent**

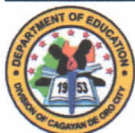
**August 26, 2021**

**MEMORANDUM TO**

**TO:** Asst. Schools Division Superintendent  
Chief EPS – CID  
LRMDS Coordinator  
Public Schools District Supervisors  
Chief EPS – SGOD  
School Based Management (SBM) Division Coordinator  
M&E Specialists  
SOCMOB Specialist  
Engineering personnel  
DRRM Coordinator  
Accountant

**SUBMISSION OF REPORT FOR THE 2021 MIDYEAR CONFERENCE FOR DIVISIONS' SCHOOL-BASED MANAGEMENT (SBM) COORDINATORS AND REGIONAL COORDINATING TEAMS (RCT)**

1. With reference to Regional Memo No. 467 S.2021 attached herein, all concerned are hereby informed of the conduct of the 2021 Midyear Conference for Divisions' School-Based Management (SBM) Coordinators and Regional Coordinating Teams on September 1-3, 2021.
2. Relative to the said conference, a division report on the accomplishments, challenges encountered and actions taken on the areas of Leadership and Governance, Curriculum and Instruction, Accountability and Continuous Improvement, Management of Resources shall be presented (Attachment 2). Concerned coordinators, division personnel and district supervisors are



**Address:** Fr. William F. Masterson Ave., Upper Balulang, Cagayan de Oro City  
**Telephone:** (08822)-8550048

requested to submit the report under their areas of supervision/coordination.

3. To facilitate online submission of reports, a link to access the google sheet shall be emailed to all concerned. Deadline for the submission of reports shall be on or before **August 27, 2021, 12:00 Noon** to allow time for refinement and consolidation.
4. Immediate dissemination and compliance to this Memorandum is desired.

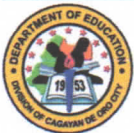


**ALICIA E. ANGHAY**

Asst. Schools Division Superintendent

Officer-in-Charge

Office of the Schools Division Superintendent



**Address:** Fr. William F. Masterson Ave., Upper Balulang, Cagayan de Oro City  
**Telephone:** (08822)-8550048



Republic of the Philippines  
**Department of Education**  
REGION X - NORTHERN MINDANAO

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**Office of the Regional Director**

August 19, 2021

REGIONAL MEMORANDUM

No. 467, s. 2021

**2021 MIDYEAR CONFERENCE FOR DIVISIONS'  
SCHOOL-BASED MANAGEMENT (SBM) COORDINATORS  
AND REGIONAL COORDINATING TEAMS (RCT)**

To: Schools Division Superintendents  
SBM Regional Coordinating Teams  
All Others Concerned

1. This Office, through the Field Technical Assistance Division (FTAD), will conduct a **Midyear Conference for the Divisions' School-Based Management (SBM) Coordinators and Regional Coordinating Teams (RCT)** on **September 1-3**.
2. The conference is aimed at achieving the following:
  - a. Appreciate divisions' accomplishment reports on School-Based Management (SBM) as contained in the SY 2020-2021 Basic Education-Learning Continuity Plan (BE-LCP);
  - b. Orient the participants to the Mechanics of the 2021 Recognition of Schools' Best Practices in the Implementation of Basic Education Learning Continuity Plan (BE-LCP) via School Based Management;
  - c. Orient the participants to the tasks and functions of the Regional Coordinating Team (RCT);
  - d. Discuss and/or agree on the plans for the conduct of virtual/remote validation of entries for the 2021 Recognition of Schools with Best Practices in the Implementation of BE-LCP; and
  - e. Devise an e-validation mechanism for the purpose.
3. The participants of this conference are the divisional School-Based Management (SBM) coordinators, FTAD personnel, RO ICTU representative, and those identified Regional Coordinating Team members from other RO functional divisions.



DepEd Regional Office X, Zone 1, Upper Balulang, Cagayan de Oro City  
(088) 856-3932 | (088) 881-3137 | (088) 881-3031  
Department of Education Region 10  
region10@deped.gov.ph



4. The following is the schedule of the midyear conference for reference:

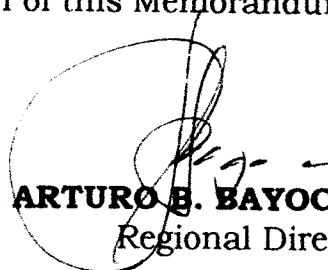
<b>Participants</b>	<b>Date</b>
1. RD 2. ARD <i>Regional Coordinating Team</i> <i>Members:</i> 3. Atty. Shirley Chatto 4. Edith Ortega 5. Allan Mansaladez 6. Rogelio Evangelista 7. Perry Magnaong 8. Raymund Antolo 9. Myron Talosig 10. Mary Ann Neri 11. Laurencia Llagas 12. Jesus Muring 13. Analyn Salcedo 14. Reinante Noel Pelagio 15. Lita Base 16. Eusebio Aguanta 17. Maria Salome (Marisa) Manlapig 18. Ralph Simon Mabulay 19. Mary Sieras 20. FTAD Staff 21. ORD staff (5) Total=25	September 1, 2021
14 divisional SBM Coordinators (virtual) ICT, Designated Reactors FTAD Personnel QAME	September 2-3, 2021

5. A five-minute presentation of the divisions' report on School-Based Management (SBM) accomplishments shall be done following the prescribed template in Attachment No. 2, which should be submitted on or before August 27 via [depedftad10@gmail.com](mailto:depedftad10@gmail.com) for consolidation purposes.

6. Provision of snacks and meals of the facilitators will be served on September 1-3, charged to FTAD training funds, subject to the usual accounting rules and regulations.

6. The link and/or access to the online meeting will be emailed to the participants.

7. The matrix of the activity and the template are attached for reference.
8. For more information, please contact Ms. Lita F. Base, education program supervisor, focal person, with cellphone no. 0906-505-6219.
9. Immediate and wide dissemination of this Memorandum is desired.



**DR. ARTURO B. BAYOCOT, CESO III**  
Regional Director

To be indicated in the Perpetual Index  
under the following subjects:

SCHOOL-BASED MANAGEMENT

RECOGNITION OF SCHOOL BEST PRACTICES

FTAD/lita

**2021 MIDYEAR CONFERENCE FOR THE DIVISIONS'  
SCHOOL-BASED MANAGEMENT (SBM) COORDINATORS  
AND REGIONAL COORDINATING TEAMS (RCT)**  
(September 1- 3, 2021)

**A C T I V I T Y   M A T R I X**

<b>Day 1 (For Regional Coordinating Teams) September 1, 2021</b>		
<b>Time</b>		<b>Persons Responsible</b>
7:30-8:00 a.m. 8:00-8:10 a.m.	Set up (Boardroom and Google Meet) Preliminaries National Anthem Regional Prayer Checking of participants	<b>Ms. Marilinda Dumpas</b> <b>Dr. Eusebio Aguanta</b>  <b>Ms. Lita F. Base</b>
8:10-10:00 a.m.	Statement of Purpose  Message  Presentation of Virtual Norms	<b>Dr. Edith L.Ortega</b> Chief, FTAD  <b>Dr. Arturo B. Bayocot, CESO III</b> Regional Director  <b>Ms. Maria Salome (Marisa) Manlapig</b> <b>Dr. Eusebio Aguanta</b> Documenters <b>Ms. Laurencia Llagas</b> QAME
10:00 -11:00 a.m.	Roles and Functions of Regional Coordinating Teams	<b>Dr. Edith L.Ortega</b> Chief, FTAD
11:00-12.00 p.m.	Mechanics re 2021 Recognition of Schools Best Practices in the Implementation of BE-LCP under SBM	<b>Ms. Lita F. Base</b>
12:00-1:00 p.m.	<b>LUNCH</b>	
1:00-3:00 p.m.	Presentation of Mechanism in the Conduct of E-validation	<b>Mr. Ralph Mabulay</b> IT Officer
3:00-5:00 p.m.	Presentation of Regional Coordinating Team Composition and Validation Assignment per Category	<b>Dr. Eusebio G. Aguanta</b> EPS

**Day 2 (For SBM Coordinators)-September 2, 2021**


<p>7:30-8:00 a.m. 8:00-8:20 a.m.</p>	<p>Preliminaries Instructions for the Breakout Rooms.</p>	
<p>Simultaneous 8:20-12:00 p.m. Lunch break 1:00-5:00 p.m.</p>	<p><b>Presentation of Accomplishment Reports on School-Based Management (SBM):</b></p> <p><b>Room 1</b> Division of Bukidnon Division of Cagayan de Oro Division of Camiguin Division of El Salvador Division of Iligan Division of Gingoog Division of Lanao Del Norte</p> <p><b>Reactors:</b> Nick Panares EPS, CLMD Ana Belen S. Muring, PhD EPS, Planning Laurencia Llagas EPS. QAD</p> <p><b>Moderator:</b> Lita F. Base <b>Documenter:</b> Ms. Maricris Quismundo El Salvador SBM Coordinator</p> <p><b>Room 2</b> Division of Malaybalay Division of Occidental Division of Oroquieta Division of Misamis Oriental Division of Ozamiz Division of Tangub Division of Valencia</p> <p><b>Reactors:</b> William Agomana, PhD EPS, CLMD Eusebio Aguanta, PhD</p>	<p>Gladys Quijada Eleonor Rollan Wenie L. Nahial Ms. Maricris Quismundo Ms. Susan Cabahug Ms. Roselle Bacasnot Ms. Lady Ann Cabahug</p> <p>Ms. Edelina Eborá Ms. Para D. Talip Ms. Aileen Zaballero Mr. Danny Asio</p> <p>Mr. Joel Aclao Mr. Mario Arsenal Mr. Philip Perez</p>

	EPS, FTAD Analyln Salcedo, PhD EPS, QAD <b>Moderator:</b> Maria Salome (Marisa) Manlapig EPS, FTAD/overall documenter  <b>Documenter:</b> Ms. Edelina Ebor Malaybalay SBM Coordinator	
<b>Day 3 (For SBM Coordinators)-September 3, 2021</b>		
7:30-8:30 a.m.	Preliminaries	
8:30 -12:00 p.m.	Presentation of Criteria for Schools Best Practices in the Implementation of BE-LCP in Schools under SBM	<b>Ms. Lita F. Base</b> <b>Focal Person</b>
12:00-1:00 p.m.	<i>Lunch</i>	
1:00-5:00 p.m.	Discussions and/or agreement on the Mechanism in the Conduct of E-validation	<b>Dr. Edith L. Ortega</b> Chief, FTAD
	Presentation of the E-validation Mechanism	<b>ICT</b>
	Closing Message	<b>Victor G. De Gracia Jr., CESO V</b> Assistant Regional Director

Prepared by:

  
**LITA F. BASE**  
 EPS, FTAD

Recommended by:

  
**EDITH L. ORTEGA**  
 Chief, FTAD

Approved by:

  
**DR. ARTURO B. BAYOCOT, CESO III**  
 Regional Director



**Division's Logo**

- 1. Rationale
- II. Objective
- III. SBM Principle

<b>1. Leadership and Governance</b>			
Areas	Accomplishments	Challenges Encountered	Actions Taken
1.1 No. of Schools  Certified by:  Level 1  Level II  Level III  1.2 Sustainability of the Schools' Respective Levels of Practice  1.3 Observations on SET Implementation in Schools and Technical Assistance Provided by the SDOs			
<b>2. Curriculum and Instruction (CMSS-based)</b>			
2.1 Utilization of SLMs  2.2 Execution of LDMs  2.3 Learners' Performance  2.4 Mastery of MELCs			
<b>3. Accountability and Continuous Improvement</b>			
3.1 Maintenance and Safety of School Infrastructure Implementation of School Programs and Projects  3.2 Observance of IATF Health and Safety Protocols in Schools  3.3 Implementation of Alternative Work Arrangement (AWA) based on the Quarantine Classification in the area (D.O. 11, s. 2020)			

**4. Management of Resources**

4.1 MOOE Utilization

4.2 Compliance of the  
Procurement Law (RA9184)4.3 Disbursements and  
Submission of Liquidation  
Reports4.4 Strengthening External  
Partnerships

Submitted by:

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SBM Coordinator

Attested by:

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SGOD Chief

Approved by:

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Schools Division Superintendent